

**HOLLY LODGE ESTATE COMMITTEE  
MINUTES OF THE MEETING HELD 15 March 2011**

Present: Gregg Egen, trustee and chairman; Dominique Florin; Olive Gatenby, trustee; Chris Jackson; Peter Jacobs, trustee and treasurer; Joseph Holderness, Darren Lennard; Naomi Stungo, executive secretary; Peter Wesley, vice chairman  
Attending: Maurice Laney

- 1 **Minutes** The minutes of 15 February 2011 were agreed and signed.
- 2 **Maintenance report** Maurice Laney reported
  - Grass cutting started beginning of March. This is earlier than 2010 when it was delayed due to uncertainty re. contract
  - c.10% of new turfs have already been damaged – approx ¼ by contractors. Action: need to implement skips policy
  - Turning bays being damaged. Action: ML to trial putting up posts in one bay
  - Going to plant up bed by Tesco
  - Lamp posts need cleaning. Action: contact Maya De Souza
  - Robin Grove: ML concerned re safety of the foot path. Also foot path on Langbourne East (south side).
  - ML believes roads are holding out well and patching does not work well
- 3 **Steps**
  - GE and Reg Smith met with Colin Campbell-Preston MD at Capital Gardens (CG) CG accepts partial responsibility for blistering on approx 19 flights of steps
  - CG accepts responsibility for finding a solution and will pay for it
  - The likely solution is to 'scabble' (scrap) the flaking surface concrete and treat it with a chemical fixative which has to be applied professionally
- 4 **Roads**
  - GE believes some patching is necessary – esp between Makepeace / Oakeshott and a stretch in Holly Lodge Gardens. Action: NS & OG to make a report
- 5 **Trees**
  - The 5 leylandii on Langbourne East (south) are the subject of a TPO
  - Pollarding Hillway limes: need to get two quotes
  - Work on trees at 99 Hillway
  - Big tree replacements: approx £660-860 per tree (sweet chestnut, tulip tree and maples – all under consideration)
- 6 **Accounting issues**
  - Daniel Virgili is to be offered the post as HLE finance officer.
  - Accounts for year ended Nov 2010 to be circulated
- 7 **Website**
  - Action: DL to commission new website.
- 8 **Parking**

- NS to contact Ann Manchini re parking during the week of Mr Manchini's funeral
- There was discussion about the performance of NPS and hours of cover.

**10 Dslam boxes**

- Adrian Laing's advice: we need to consult ploholders before proceeding
- Need to organise a meeting of ploholders with BT Openreach

**11 Secretary**

- NS co-opted on to the committee

The meeting ended at 10.50pm. As the whole agenda had not been discussed it was agreed to hold a pre-AGM meeting.