

**HOLLY LODGE ESTATE COMMITTEE
MINUTES OF MEETING HELD 11 October 2011**

Present: Dominique Florin, Joseph Holderness, Chris Jackson, Peter Wesley, vice chairman,
Li Weinreich, Secretary,

Started: 19:40

1. Minutes of 13 September were agreed.
2. **Finance** looking at VMF capped from 686K – 800K
DL distributed copies of the estates long term financial forecasts which were tidied for presentation purposes. The largest capital project in the next 7 years is the road resurfacing, and the need to commission a firm quite was discussed.
3. **New residents** at 16 Hillway, LW to give them Welcome pack with info on Permits etc
4. **Half Year Plottolders meeting on Nov 16**
PW to do chairman's statement. LW to send him last year statement and agenda
5. **PW MET Parking Rules and Regulations**
 - Rules are as agreed in previous meetings. DF questioned necessity for requirement on Visitors notice of Car Registration and phone number. Agreed that car Reg is not necessary but contact number for driver is required in case vehicle is causing any obstruction. Enforcement to occur week after signage installation. LW to sort out banners announcing enforcement start date by Estate entrances. All appeals on tickets issued go through MET. LW to check appeals procedure with MET. DL brought up idea of charges for regular parking on crossover.
 - Parking in Makepeace by mansions – Complaint raised about difficulties caused by builders vans and Camden's temporary 'guardians' in flats being renovated for make peace residents. CJ said there will be a reduction in number of flats after renovation but number of parking space requirements cannot be predicted.
6. **Gate Closers**
CJ discussed problem with other companies and unfortunately electric power needed to help open the Estate heavy gates so Gates closers will need to be taken off or kept as they are.
7. **Security – PW**
 - Security Patrols - Costs are £80 per man shift = 30k/man per year, will probably need 2 men. Market research has to be done if VMF has to inc by 60K.
 - Report on costs of patrols to be reported in half year plot holders meeting
8. **SKIPS**
Policy to be finalized. DF to speak to GE.
Administration of Skips fees and Inspection roads for any damage caused to be sorted out.
9. **WEBSITE**
 - Some minor bugs in service page to be sorted out.
 - Request for volunteers to help with content and editing in news letter.
10. **Drop Box**
Care to be taken in Drop Box content. Of sensitive issues
11. **Any Other Business**
 - New Trustee: JH put his name forward. Adrian Lang to be contacted
 - DF to speak to Patricia about joining committee
 - Foreman's hut phone: Speak to Maurice about landline requirement. Should it be replaced by a mobile phone?
 - Gates Maintenance (oil lubrication) to be put on staff maintenance Rota

Meeting ended at 10:25 pm