

HOLLY LODGE ESTATE COMMITTEE
MINUTES OF MEETING HELD 2 November 2011

Present: Dominique Florin, Olive Gattenby, Peter Jacobs, Chris Jackson, Darren Lennard,
Peter Wesley, vice chairman, Li Weinreich, Secretary,

Apologies: Joseph Holderness

Started: 19:40

- 1 Minutes of 11 October were agreed.
2. Finance:
 - PW will announce VMF increase to £650 in Chairman's statement at Half Yr ploholders meeting. Then VMF letters will be sent after voting.
 - PJ will send PDF forecast/plan for printing.
 - Use dropBox to store required management information.
3. Half Year Ploholders meeting on Nov 16
 - PW finished Chairman's statement . Report on 2012 VMF at meeting and matter to be voted on.
 - Finance plans to be distributed at meeting – print 30 copies
 - 2012 VMF proposed increase approx 5% increase to £650.
 - Discussion on New Skips policy. PW will outline policy which is in line with Camden skips policies and will be distributed to entire estate. DF Fees need to be charged as monies was unable to be claimed back for damage caused. OG Fees are an incentive not to leave full skip for too long. Fees received will be put into road maintenance repairs fund. Ploholders are responsible for any damage caused to roads.
 - LW to send AGM notice/agenda, Chairman's statement next week.
4. Replacement Trees
 - Only received 2 replies so will go ahead with decisions made by PJ & DF so replacements will now take place
5. MET Parking Rules and Regulations
 - Everyone pleased with new signs
 - PW - Patrolling starts Monday. PW DL ML LW Meeting with MET went well, they seemed very professional. Patrolling twice a day 6 days /week. Callout charge on Sunday. Met will work out times when they come.
 - Letters went out, reminder letter to go out next week + banner
 - PJ – Avenues like Langbourne Ave West can have problems in the weekday evenings - On some occasions Met should come in the evening so ploholders are not inconvenienced. Met should work out best times for easing congestion in estate.
 - PCN's issued if rules contravened afer 10 minutes.
 - CJ Parking on Crossovers is there a problem?– DL Estate parking rules applies on crossover. PJ Only temporary parking on Crossovers.
 - PW Estate will need to plan for resurfacing of roads include crossovers. There are badly eroded sections.

6. Hillway entrance project
 - OG Problem with Tesco wanting to dig a trench in Tarmac to enable new cabling to be laid. OG emailed to Tesco and they will have to reroute. Caroline Egen starting to order new plants. 'Lollypop trees will have electrics. Researching Christmas lights which can go on the trees. Lights Budget of up to £250 agreed
7. Halloween

Reports are that it all went well. A lot of extra police support Force for Maurice, Lea & Shaun
8. Padlock check

PJ Ambulance in Langbourne Ave west needed to gain access because of obstruction in the turn arounds. Found that gate padlock was open OG & DF padlocks are often left open. Many people have keys now. DL Maurice should check gates.
9. Gate Closers

CJ discussed problem with other companies and electric power would be needed to help open the Estate heavy gates which is not an option so Gate closers will either need to be taken off or kept as they are. If taken off – original security issues of bicycles going through estate comes back. OG – very few people have complained, DF – more people do have difficulty. Gates are stiffer than expected, but current options are to take them off and go back to old system of gates which slammed shut and were possibly dangerous. OG currently gates have deterred cyclists entering. There is not a clear best option. PW will have to monitor this issue closely as it genuinely affects the old, those with push chairs and the frail.
10. Legal issues
11. ROADS and paths resurfacing

PW huge cost difference in costs for total resurfacing varying from 508k to 800k so need to nail this for accurate forecasting. Will need to go to contractors for quote doing everything and quote for starting in 2 years over 6 year period. CJ May need to re quote again when we know start dates and schedule. DL currently estimates for resurfacing pavements & crossovers varies from "twice as much as roads to same as the roads".
12. Purchase Order system + Expenses

LW – Started PO system set in place to monitor expenditures. Currently secretary is sometimes only aware of expenditure when invoice is received. Going to work out system with Maurice.
OG – Caroline will order plants with Maurice.
Maurice having clutch repairs, PJ New van needs to be allowed for in budget around £7k.
13. WEBSITE
 - DL gradually trying to edit content. DF to help with web minutes.
 - Dome bugs to sort out. Services page does not work. Trying to locate person who did website.
 - Conservation section requested by John Lillie – Conservation consultative committee
 - Request to put in Hire of rooms in H L Community Centre
 - Request for volunteers to help with content and editing in news letter. Issuing New Parking Permits
11. A O B
 - DF to speak to Gregg re date for commemorative drink
 - Commemorative Tree for Pippa still to be sorted out

- OG said anonymous resident bequeathed £5000 via John Lillie to the estate which will be used for Hillway entrance project.
- Thanks to Reg for sorting out new street lighting with Camden
- OG - Russian house being renovated suppose to be put back to one dwelling. Need to find out what's happened. – CJ said contact now moved so letter to be sent to Russian delegation. Action by ??

Meeting ended at 10:05 pm