

**HOLLY LODGE ESTATE COMMITTEE
MINUTES FOR MEETING HELD ON Jun 12 2012
AT THE COMMUNITY CENTRE 7.40pm.**

Present: Dominique Florin, Olive Gatenby, Peter Jacobs, Darren Lennard Vice chairman, Martin Narraway, Peter Wesley Chairman, Li Weinreich Secretary,

Apologies: Joseph Holderness, Chris Jackson

1. Minutes Minutes of the **8 May** 2012 meeting to be approved at July meeting.

2. Finance

LW 2012 EMF collection. 4 plots remain unpaid:

- PJ reported 6 month expenditure £40k below budget. Currently £7k for new Van unused as Maurice is happy to wait until necessary or until a used van comes up at a good price. May 2012 bank cash balance £150k.
- LW to resolve Barclays Direct Debit information as this is still not working correctly.
- New strimmer £400 purchase ok.

3. White Lines

- LW Awaiting further quotes. Maurice needs details of any additions or amendments to current white lines to obtain correct quotations.
- A budget of £1500 inc VAT was agreed for white line replacement. Maurice to record usage of disabled bays.

4. Parking

- LW Newbould guardians. Only 2 have paid for permits and MET have been informed that there is no parking on visitors notes for Newbould flats.
- DL MET do not have car registration recognition technology yet; patrols have to manually monitor vehicles.
- DF – plastic permits appear to warp in the sun – MET to be informed by LW.
- Parking at Swains lane entrance was discussed. Suggestion made that residents that could leave notes explaining their parking problems on cars that continually park in front of their houses during the day. Possibility of increasing time allowed in short term car park was discussed : no decision was made.

5. Estate operations

- LW Damaged Oakeshott road gates have been taken away for repairs and will be returned by June 27th when Metalcraft will also effect repairs on pedestrian gates.
- PJ Electric gates damaged during Whitsun holidays, probably related to a party held in the gardens by non-residents, for which police were called. Gardens had to be cleared up that weekend.
- LW Maurice ordered missing sensors and effected repairs.
- LW Maurice is concerned regarding litter overflow from mansion bins. Camden (Susan O'Hara) has been informed.
- OG Gates were left open in Makepeace and rubbish everywhere.
- When builders leave grass verges they are obliged to be reseed damaged grass.
- Tall weeds now growing on some verges that need to be cleared.
- Edge trimming needs to be done with greater care.
- LW – Camden informs the HLE that Mansells are on site for another month and then repairs will be completed.

6. Skips Policy

- PW Only 1 skip now on estate.
- Contractors skips policy to be drawn up and circulated

7. DSLams

- PW Awaiting report from CJ, and will then contact BT Open Reach to restart installation discussions.

8. Projects

- OG one of the Swains Lane entrance lights was broken and subsequently repaired.
- Notice board will be installed when agreement with Tesco has been signed.
- Bins by Tesco flats to be covered. Problem re rubbish being left on pavement is ongoing.

9. Website update

- DL Email now set up to send newsletters etc. About 400 Email addresses in total
- About 40% of emails sent not opened. Could be problem with spam filters rejecting HLE email.
- A note to residents reminding them to ensure HLE emails are to be exempted from spam filters to be in next newsletter.

10. Neighbourhood watch

- No one has come forward to volunteer to be head of the scheme on the estate. Requests for volunteers to be repeated in Newsletters.

11. AOB

- Neighbourhood Forum MN HLE has now joined the Highgate Neighbourhood Forum. HLE needs to protect the northern boundary from development decisions. Potential conflicts anticipated with southern boundary where Swains Lane is part of Dartmouth Park NF. Boundary should be along the middle of the road and any development plans should take the views of HLE. Dartmouth Park Forum & Highgate forum boundaries were discussed.
- Dr Collie-Kolibabka's Bench is now installed in the gardens by entrance at corner of Hillway & Holly Lodge Gardens.
- LW Lights to be covered by insurance £1200
- LW Garage rental agreements to be redrafted and approved by Adrian Laing.
- Diamond Jubilee picnic on Jun 5th was a great success. Residents proposal to have an annual summer party was noted. The committee gave a vote of thanks to Josie Thomas, Pippa and Maurice for their time in the organization of the event.
- Help with Website. Committee discussed potential for hiring someone to help with editing and upkeep of website. Exact specification of job has to be provided.
- PW Wild Flower initiative suggested by a Newbould guardian discussed. Possible trial along fence by ornamental gates of the gardens may be possible. PW to report on committee's views to interested residents.
- PW Robin Grove pavement and road surface repairs to be deferred until finances permit. Consultation with RG residents whether path should be refurbished or changed.
- LW HLE Insurance: Directors and Officers policy proposal for PI cover sent by Towergate. Recommendation to be emailed to committee. 2013 premiums to be assessed. Towergate to be invited to committee meeting in July.
- HLE pickup truck – Committee feel that it would be better to replace it before it proves excessively expensive to maintain.

Meeting ended at 22:15