

**HOLLY LODGE ESTATE COMMITTEE
MINUTES FOR MEETING HELD ON Jul 10 2012
AT THE COMMUNITY CENTRE 7.35pm.**

Present: Dominique Florin, Olive Gatenby, Joseph Holderness, Peter Jacobs, Martin Narraway, Peter Wesley Chairman, Li Weinreich Secretary,
Apologies: Chris Jackson, Darren Lennard Vice chairman,

1. HLE Insurance

- Eve Mathews (EM) from Towergate Insurance attended meeting to discuss current insurance. EM recommends an all risk single combined policy (current restricted over carries £300 excess per claim and does not have third party cover). Current policies duplicate certain covers and any new arrangement with a single policy will avoid this.
- EM proposes a property policy, which covers the garages, gates, railings and fences. All else should be covered by an all risk policy as non-fixed items.
- Renewal Sep 1st.
- Commercial vehicle insurance renewal in August.

2. Minutes Minutes of the 8 May + Jun 22 approved and signed.

3. Finance:

- LW EMF June payments ahead of last year. Parking enforcement to be reviewed with MET
- DV proposal that half-year EMF payments should be by Direct Debit only. To be discussed at half year meeting.

4. Estate Operations

- White Lines current best quote is £1688.18. Committee needs to keep to £1500 budget and LW to review with MPT.
- Gate closers; repairs now completed.
- ML reported concerns re overflowing litter from mansion-flats' bins. Also damage to grass by Camden contractors still not repaired.
- CJ reported damage to grass from contractors' storage. Committee discussed problem and reminder to be put in July newsletter that materials can only be stored on grass temporarily for loading and unloading, with pallets to be used for heavy materials.

6. Parking

Ongoing congestion in Swains Lane entrance discussed. Situation to be reviewed.

7. DSLAMS

To be discussed at next meeting as CJ unavailable.

8. PROJECTS 2007

- OG Notice board for community notices sourced; to be installed on Tesco wall.
- LW Complaint received from Swains Lane resident that new entrance lights too bright and shine through bedroom window. Committee discussed problem of keeping Hillway-Swains Lane entrance well lit for security reasons as requested by residents. Offer to help with the cost of blackout curtains.

9. Neighborhood Forum

- MN HLE Conservation Area Advisory Committee joined the Highgate Neighbourhood Forum (HNF) on May 29th after securing written confirmation that HLE conservation policy will be decided by the HLE.
- HLE residents are able to join the HNF and help shape the Highgate Neighbourhood Development Plan
- Residents in Swain's Lane (15 to 63) have decided to join the Dartmouth Park NF on the advice of the Swain's Lane Resident's Association.

10. AOB

- LW Garage rental agreements to be approved by solicitor.
- DV save garage spreadsheet in drop box.
- PW Robin Grove consultation to be done re damaged pavements
- MN Estate Agents boards. Conservation committee guidelines are;

Statutory regulations require that [For Sale or To Let] signs do not exceed 0.5 sq. metre in size and they must not protrude over the footpath. Only one board per property is permitted and it must be removed not later than 14 days after completion of the sale or letting

Meeting ended at 21:55