

**HOLLY LODGE ESTATE COMMITTEE
MINUTES FOR MEETING HELD ON June 10th 2014
AT THE COMMUNITY CENTRE 7.35pm.**

Present: George Donaldson, Dominique Florin, Olive Gatenby Trustee, Peter Wesley Chairman,
Li Weinreich Secretary

Apologies : Joseph Holderness Trustee, Peter Jacobs Trustee, Martin Narraway,

Committee member vacancy:

Oakeshott resident Iraina Savage attended meeting to discuss committee member vacancy.

1. Minutes Minutes of May 10th to be signed in July

2. Finance

Bank current balance £498,231, Camden outstanding 31K remains unpaid, Currently only 3 banks found who able to open HLE savings account as HLE committee are not a legal entity.

Close Brothers Interest 1.5%

United Trust 1.6%

Santander Business Bond 1.4%. Committee to ask DV to proceed opening accounts after PW reviewed banks with JH

3. Personnel

- 4 Applicants interviewed for Assistant Foreman vacancy by PE, DF, LW. Only 1 applicant approved by committee and Maurice. Currently lives in High Wycombe but has plans to move if job works out. Job to be offered with 6 months trial period at 24k. Offer to be sent and start date determined.

4. Parking

1) PE & LW meeting with Zac (MET):

- a. Permits currently working well,
- b. New nursery opening has not caused any parking problems,
- c. MET investigating other methods for removal of abandoned cars and trying to work with a company who can issue a TORT notice and remove vehicles after 4 weeks.
- d. MET perceives that Makepeace Avenue problems appear to have been resolved
- e. Nursery has opened and no parking problems reported by MET.
- f. Suggestion for Pay & Display machine in short term car park for ½ hour stay parking. OG suggested approaching Local Shops whether 'Ticket Books for ½ hour parking in short term car park would be of interest for their customers. - OG to speak to shops. GD suggested limit to 2-3 bays for paid parking.
- g. Robin Grove entrance New MET signs: Zac suggested painting poles black or green , PW to check with RG residents

5. Camden Funding Dispute PW

Freeholders have not responded to letter sent of assigning right to collect maintenance fund to HLEC.

6. Summer Party on June 8th PW.

- Event was enjoyed by residents who were able to come. Suggestion that it should be for a shorter period in future and more publicity nearer the date.

7. Estate Operations

- a. Roads & Paths renovations GD - Awaiting costs from a recommended specialist who offer visual survey with recommendations for small repair works or large renovation works. MN also trying to find other specialists. PW to find out when roads were last overhauled.
- b. Skips - Currently only 4 skips on the estate.
- c. Condition of grass verges and cleaning of gates and steps was discussed. Committee are unhappy about overall state of grass cutting, general maintenance, shrubs and weeds in

- flower beds at entrances. PW & OG to list details of areas requiring attention. LW to discuss with foreman.
- d. PW - reported overspend on plants for refurbishment of top entrance area. Committee agreed to further £900 budget for plants to refurbish whole area.
8. **Trees** DF Wassels have secured broken branch in Cedar at the Top Estate Gardens. 'Pippa's tree has not survived and will have to be replaced.
9. **DLAMs:** Works on recesses started.
10. **AOB**
- a. Finding New Estate Solicitor. Committee discussed HLE solicitor position with Iraina Savage who will meet with Adrian Lang (PW to arrange) to discuss role and see if she is in a position to make recommendations.
 - b. Langbourne Avenue resident request to put up GO SLOW sign. Committee discussed request for sign and it was agreed that problem of car speed in avenues needs to be reviewed.
 - c. GD Sub committee meeting with DF, PW, LW discussing Administration of Estate and future requirement for an employed executive position. Required salary budget to be discussed with PJ. GD to do job description.

Meeting ended at 9:50pm