



**HOLLY LODGE ESTATE MANAGEMENT COMMITTEE MINUTES  
13 APRIL 2021 19.30 ZOOM**

**Attendees:** Martin Narraway Chair & Trustee, Rob Schoenbeck Vice-Chair & Trustee, Ian Whittaker Treasurer, Pippa Rothenberg, Ronnie Day Secretary, Rosie Durant, Li Weinreich, Peter Jacobs, Barbara Wheatley Manager

**Apologies:** none

<p>1. Committee issues</p> <ul style="list-style-type: none"> <li>a. approval of meeting minutes from 9 March 2021</li> <li>b. matters arising from minutes: to be discussed during the meeting</li> <li>c. April AGM: all relevant papers (AGM arrangements, agenda, notes from 2020 Half yearly, candidates' submissions, Chair's report, Treasurer's report, accounts, budget forecast, election rotation pattern, revised R&amp;R) will be lodged on website. Hard copy can be requested from BW</li> <li>d. Notice of meeting to be sent out to residents on 14.4.21</li> <li>e. Candidates' resumes to be sent out 14.4.21. (candidates: Nick Hughes, Pippa Rothenberg, Widemar Spruijt, Ian Whittaker)</li> <li>f. Voting: MN to set up Election Runner. Link to be sent out 20.4.21. Reply by 23.4.21 for paper votes, 27.4.21 for online votes</li> <li>g. Q &amp; A on website by 20.4.21</li> </ul>	<p>BW BW MN</p>
<p>2. Health and Safety</p> <ul style="list-style-type: none"> <li>a. LTAs, accidents, near misses: none to report</li> <li>b. HLEC contractors: BW to talk to scaffolders</li> <li>c. Fox culling suggestion from HLG resident: RS to speak in person to resident <i>Post mtg: RS has spoken to resident, who has agreed to withdraw AGM motion</i></li> </ul>	<p>BW RS</p>

<p>3. Finance</p> <ul style="list-style-type: none"> <li>a. bank account balances and MA: Barclays £334k, deposit £298k, Close Bros. £111k</li> <li>b. outstanding EMF: 6 still outstanding, chased up 3 times</li> <li>c. purchase order for LA31 not yet in.</li> <li>d. Treasurer's statement: separate parking &amp; skips (see Debbie Harries)</li> <li>e. Approval of 2021 accounts: proposed by PR, seconded by LW. Approved by committee</li> </ul>	<p>BW</p> <p>IW</p>
<p>4. Operations</p> <ul style="list-style-type: none"> <li>a. Estate Manager's report/forecast</li> <li>b. Skips: 6 in total. MA01, MA28, LA x 2, BA x 2</li> </ul>	
<p>5. Estate Security</p> <ul style="list-style-type: none"> <li>a. Incident Log and summary: 2 catalytic converters stolen, 2 serious ASB incidents, 1 x drug deal on scooter J. Hounsell (local PC) has requested increased patrols on estate. Numerous cars still being moved on by Joynal in the evenings</li> <li>b. ANPR update &amp; Joynal/ANPR trial: keep Joynal on during trial. MN to compile a manual to use the parking app. MN to organise an explanatory meeting (Zoom or similar) with residents on upper estate. PR &amp; IW to help.</li> <li>c. RS to give suspected dog theft car reg nos. to local police</li> </ul>	<p>MN/IW/PR</p> <p>RS</p>
<p>6. Parking</p> <ul style="list-style-type: none"> <li>a. MET reports</li> <li>b. Cyclists on footpaths: continue to be monitored</li> <li>c. Cycle gates HLM &amp; BA: no decision taken yet</li> <li>d. Close pedestrian gates, leave cycle gates open.</li> <li>e. White lines on Gingko roundabout to stop vans going the wrong way: yes vote</li> <li>f. Van permits: 2/3 van permits have been requested so far.</li> </ul>	
<p>7. Projects</p> <ul style="list-style-type: none"> <li>a. EV income update: £81 net profit last month</li> <li>b. Yard update: scaffolder to start w/c 12.4.21 Resurfacing start w/c 26.4.21.</li> </ul>	

<p>Welfare unit at top of HW. Abandoned car taking up space, but nowhere to move it. No office for 1 month</p> <p>c. General discussion about planning permission on the estate.</p>	
<p>8. Gardens</p> <p>a. Gardens subcommittee update: Dry stone wall builder has been chased up 'Bath' bed: make plant bed smaller, create more hard landscaping Topiary bed: costs not yet in Rewilding on grass banks in avenues, but not on HW OA resident suggestions for tree planting: RDur will ask for a plan.</p> <p>b. Leylandii in LA East: Wassells have started the process. Plans need to be drawn up for replanting.</p>	<p>RDur</p> <p>RDur / PJ</p>
<p>9. AOB</p> <p>a. Highgate Festival Dog Show suggestion: will not take place on HLE but RDay to speak to K. Molnar</p> <p>b. Corran Quartet Summer Concert: BW to speak to CQ about organising a concert in Aug/Sept 2021</p> <p>c. Bench back on Hillway: will be reviewed.</p> <p>d. Coming out party in 2022?</p> <p>e. LA Street Party to take place in early Sept 2021</p> <p>f. LA Mansions: move bin away</p>	<p>RDay</p> <p>BW</p> <p>BW</p>
<p><b>Meeting ended 21.17</b></p> <p><b>NEXT MEETINGS:</b></p> <p><b>AGM 28 APRIL @ 20.00 ZOOM</b></p> <p><b>11 MAY 2021 @ 19.30 ZOOM</b></p>	