



THE HOLLY LODGE ESTATE

**HOLLY LODGE ESTATE MANAGEMENT COMMITTEE
HALF-YEARLY MEETING 10 NOVEMBER 2021
20.00 ZOOM
NOTES**

Committee Members present:

Rob Schoenbeck Chair & Trustee, Martin Narraway Vice Chair and Trustee, Ian Whittaker Treasurer and Trustee, Ronnie Day Secretary, Rosie Durant, Nick Hughes, Peter Jacobs, Pippa Rothenberg, Barbara Wheatley Manager

Committee members apology: Li Weinreich

Plots present: 15

Plot apologies: 1

Introduction:

Due to the Covid-19 pandemic, the Half-Yearly 2021 meeting could not be held in person but was held by Zoom.

This process replaced the usual presentations and vote of those plot owners present.

On 27 October 2021 the Chair's statement, the Treasurer's statement and AGM 2021 minutes were posted on the HLEC website and made available to residents by email and hard copy. No hard copy requests were received. These reports are still available on the HLE website under the heading AGM 2021.

Residents were invited to submit comments and questions by 2 November 2021.

On 2 November 2021, a link was sent to residents to vote online approval for the minutes 2021 and the 2021/22 budget by 9 November 2021.

Budget approval: 32 approved / 1 did not approve

Minutes approval: 30 approved / 2 did not approve

On 5 November 2021, a Zoom meeting link was sent to residents.

Zoom meeting:

Plots present: 15

Plot apology: 1

Meeting is quorate due to online voting.

- 1) Approval of minutes
- 2) Approval of budget
- 3) Reviews and Plans:
 - a) Chair's Statement
 - b) Approval of budget & Treasurer's report
- 4) Motions raised/questions:

Question raised	Replied by	Reply
ANPR cameras and system explanation required	RS	ANPR cameras have been installed by MET Parking Services since Aug 2021. The expectation is that the app will go live in Jan 2022. A user manual and information will be given to residents beforehand.
Wilding	RS & BW	The Green Framework and wilding plan was shared and explained.
Grounds Staff Replacement	RS & NH	New member will start employment in Jan 2022 on 4 months' probation.
Summer mowing/overtime payments	BW & RS	No overtime for mowing was offered in Summer 2021, as the need did not arise. Overtime is arranged for Summer Party/ Halloween etc.
Cemetery Tree Felling	PR/RDur/MN	Planning permission is required for any work on a tree in a conservation area (Highgate & Holly Lodge) and one can sign up for planning alerts on the LBC website <u>Camden Council Planning</u>

Meeting ended 20.42
Many thanks to all who attended.