

**HALF-YEARLY MEETING OF PLOT OWNERS
ON THE HOLLY LODGE ESTATE
TO BE HELD VIA ZOOM CALL
WEDNESDAY 9 NOVEMBER 2022 AT 8.00 pm**
Please note amended time to Newsletter

Zoom details will be given nearer the time

AGENDA

1. Approval of minutes of the Annual General Meeting held on 27 April 2022
2. Review and plans
 - i. Chair's Statement (MN)
 - ii. Approval of budget 2022/23 (IW)
3. Motions raised / questions to be answered during the meeting.
4. Any other business.

NOTES

No plot owner or his/her representative shall be entitled to attend if the Rent Charge payable in respect of his/her plot is in arrears or unpaid.

The Estate's financial forecasts and other reports will be available on the website www.hle.org.uk from 2 November 2022.

Hard copies are available from Estate Manager manager@hle.org.uk

Voting Arrangements

This year the approval of the AGM minutes & proposed budget for 2022/23, etc, will utilise Election Runner as used earlier this year for the AGM

The ½ Yrly GM is at 20.00, Wednesday 09-Nov. The week before on Friday 4-Nov, Election Runner will send the poll link to the email address we have for each plot-owner and to whom we would have sent the EMF letters earlier this year. Each link is unique. The poll will be open from 21.00 on 04-Nov till 18.00 on Tuesday 8-Nov and the results will be announced at the meeting.

If you do not receive the email on the 4-Nov please check your junk/spam folders, and if still not found contact Antonia, the Estate Manager, at manager@hle.org.uk 07731 301119, who will also send a reminder on Monday 7-Nov from our Mailchimp email platform.

If anyone needs to use a paper ballot, please contact Antonia by 12.00 Friday 4-Nov. You will be removed from the Election Runner distribution list and can use the ballot paper. Please drop your ballot paper in the post box at the yard gates in Holly Lodge Gardens by 16.00 Tuesday 8-Nov latest.

If you have queries on any of the items being polled please contact Martin Narraway at chair@hle.org.uk or drop a letter into the estate post box by 16.00 on Tuesday 08-Nov.