**NOTICE IS HEREBY GIVEN THAT THE ANNUAL GENERAL MEETING OF**

**PLOT OWNERS ON THE HOLLY LODGE ESTATE WILL BE HELD ON**

**WEDNESDAY 26th APRIL AT 20.00**

**At the Holly Lodge Community Centre, 30 Makepeace Avenue**

**YOU ARE CORDIALLY INVITED TO ATTEND DRINKS AND SNACKS FROM 19:30**

**AGENDA**

1. Introductions & Apologies
2. A) Approval of Plot-owners’ minutes for Nov. 2022 Half-Yearly Mtg

B) Election of 3 Committee members (3 applications received, Widemar Sprujit, Mark Dixon & Nick Hughes (Trustee) and thus all elected).

1. Chair’s Report: Matters arising & questions.
2. Treasurer’s Report: Matters arising & questions.
3. Approval of Independent Examiner
4. Adoption of Accounts
5. Any Other Business

**NOTES**

* Copies of the Accounts, HLEC Election resumés, Chair Report and other papers will be available on the website from 14th April under the Committee tab/AGM Papers. Hard copies can be requested from the Estate Manager at manager@hle.org.uk
* In accordance with the rules adopted 28-Apr-21 to vote at a General Meeting one must be a plot-owner or;
  + if unable to attend be a resident member of the plot-owner’s family as their proxy or
  + if none of the above are able to attend a resident in the house or another plot-owner as their proxy or
  + a director or officer of a company which owns the plot appointed by resolution of its directors

and

* + no individual may be a proxy for more than 1 plot
  + the appointment of the proxy shall be in writing, validly authorised by the plot-owner(s) and delivered to the Secretary by hand, post or as an attachment to an email ([secretary@hle.org.uk](mailto:secretary@hle.org.uk)) at least seven days before the relevant meeting.
* No plot-owner or their representative shall be entitled to attend if the Rent-Charge payable in respect of their plot is in arrears