

**HALF-YEARLY MEETING OF PLOT OWNERS
ON THE HOLLY LODGE ESTATE
TO BE HELD AT THE COMMUNITY CENTRE
WEDNESDAY 15 NOVEMBER 2023 AT 8.00 pm**

AGENDA

1. Approval of minutes of the Annual General Meeting held on 26 April 2023
2. Chair's Statement. (MN)
3. Treasurers Report. (IW)
4. Proposed changes to the Rules. (MN)
5. Voting
 - i. Minutes of AGM
 - ii. Approval of budget 2022/23
 - iii. Proposed Rule changes
6. Any other business.

NOTES

No plot owner or his/her representative shall be entitled to attend or vote if the Rent Charge payable in respect of their plot is in arrears or unpaid.

The Estate's financial forecasts and other reports will be available on the website www.hle.org.uk from 1 November 2023.

Hard copies are available from Estate Manager manager@hle.org.uk

Voting Arrangements

This year the voting will utilise Election Runner, a secure online platform designed to simplify the process of administrating elections for schools & organisations (their words).

The GM is at 20.00, Wednesday 15-Nov. The week before, on Thursday 9-Nov, Election Runner will send a unique poll link to the email address we have for each plot-owner. The poll will be open from 00.00 on 9-Nov till 18.00 on Tuesday 14-Nov and the results will be announced at the GM.

If you do not receive the email on the 9-Nov please check your junk/spam folders, and if still not found contact Antonia, the Estate Manager, at manager@hle.org.uk / 07731 301119, who will also send a reminder on Thursday 9-Nov from our Mailchimp email platform.

If anyone needs to use a paper ballot, please contact Antonia by 18.00 Wednesday 8-Nov. You will be removed from the Election Runner distribution list and can use the ballot paper. Please drop your

ballot paper in the post box at the yard gates in Holly Lodge Gardens by 16.00 Monday 13-Nov latest.

If you have queries on any of the items being polled please contact Martin Narraway at chair@hle.org.uk.

HLE Committee